



Word2007 instrument layout and design

By SHI BO ZI XUN

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Pages Number: 319 Publisher: Tsinghua University Press Pub. Date :2009-1-1. The book as a teaching software. word 2007. word 2007 first described the role of interface with document management and other basic methods of operation. then a large number of examples of extended to word 2007 in the form of text and paragraph processing. inserting and editing objects. drawing and editing graphics and icons. table editing and landscaping. landscaping with reference to the document layout. production and style of the outline application. document collaboration and security processing. the company Management Manual and other production staff in the application. Book by learning from the actual operation and use of software functionality in the form of skills. training readers in the business document in actual combat skills. Book for readers wishing to use the paperwork. but also as social training schools and large. colleges relevant professional learning word 2007 Hands of teaching reference books or guide book. Contents: Chapter 1. word 2007 1.1 understanding of the underlying operating word 2007 1.1.1 word 2007 Overview 1.2 Introduction 1.1.2 word 2007 interface to...



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